



ACADEMIC SENATE MEETING MINUTES

Thursday, April 8, 2010

- Present:** Dan Curtis, Gregg Differding, Kim Dudzik, Donna Hajj, Jesus Miranda, Brad Monroe, Angela Nesta, Jodi Reed, Patricia Santana, Pat Setzer, Carla Sotelo, Michael Wangler, Elisabeth Wiering
- Absent:** Nancy Jennings, Nicole Keeley, Alicia Munoz, Donna Riley, Patrick Thiss
- Guests:** Michael Gilchrist, Manager of Cuyamaca College Bookstore; Chris Hill, Academic Senate President, Grossmont; Jonathan Davis, Intern (Pat Setzer), San Diego State Teacher's Certificate Program

The senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Call to Order

President Michael Wangler called the meeting to order at 2:08 p.m. He announced Jodi Reed would be the official note taker for the faculty.

I. Approval of Minutes – Meetings of Jan 28, Feb 11, Feb 25, Mar 11, and Mar 25 2010.

Approval was postponed until the next meeting on April 22, 2010.

II. President's Report

A. Announcements

Michael Wangler provided information about upcoming events and activities.

Michael stated that he was both adding and deleting items under the 'Information' header. Michael stated that the new college president would be arriving on Monday. He also reminded the Senate about the Interim President, Ron Monzoni's send-off party and welcomed the Senate to attend. Michael then said there would be an announcement later that day or the following day regarding the finalists for Vice President of Instruction and Vice President of Academic Affairs.

Michael then reminded the Senate about the Constitution and Bylaws vote and encouraged the Senate to vote, stating the ballots had gone out and a ballot box was in the mailroom for this purpose.

B. Curriculum Update

Michael Wangler provided an update on the status of the Curriculum Board Packet. He stated that they had a few areas that hadn't been worked out. He said they would be postponing it and the packet would not be going to the Board until May. But he said the packet would be coming back to senate before the Board meeting.

III. Vice President's Report

A. SOC Committee Appointments

There were no appointments to announce.

IV. Other Reports

A. Bookstore Report

Michael Gilchrist, Cuyamaca's Bookstore Manager, provided an update on the implementation of the textbook provisions of the 2008 Higher Education Opportunity Act (HR 4137). He also provided information about the proposed Textbook Rental Program.

V. Action

A. The Reserve Textbook Collection

The Senate entertained a motion to endorse the Reserve Textbook Collection and will encourage all faculty to participate in this project.

M/S/U (Santana/Nesta) to endorse the Reserve Textbook Collection and encourage all faculty to participate in this project.

There was a discussion on the Senate floor that it would be an improvement on policy and a point of professionalism if on the bullet regarding the publisher, state that the extra copy is being requested for the reserve desk, and to be 'up front' about the reason for the request.

Senators approved that the following text be added:

'Requesting reserve copies, explaining to the publisher that these copies will be used for the Library Reserve Collection.'

B. BP/AP 4300 – Field Trips and Excursions

The Senate entertained a motion to endorse the proposed revisions to BP/AP 4300.

M/S/U (Setzer/Differding) provided a motion to discuss the endorsement for the proposed revisions – BP & AP – separately. They discussed BP 4300 first.

Michael reminded the Senate that they needed Board approval for a trip outside of the state and that local travel required a sign off from an administrator. He said the primary changes included classroom field trips or other types of travel on BP 4300.

M/S/U (Differding\Dudzik) provided a motion to discuss the endorsement of AP 4300.

Chris Hill stated that Grossmont did not have this form, Grossmont Senate felt that it was a union issue.

Brad Monroe asked for clarification on 'other travel' whereas if a student goes to an event on their own time, do they need faculty to go with them and where was the line drawn. Michael stated that all clubs fell under this and that if a club was paying for the event, it would fall under this category and it was clarified that this was an issue of liability and that students need to be going as an 'official capacity' if they go on their own. Michael said they will get further clarification on all of this and that it was only in its second read.

Chris Hill also requested under 'Instructional Field Trips' change the wording to 'assigned and approved off campus activity form'.

Also it was requested that text change to 'must, where legally required, provided an alternate assignment for all students'.

Gregg Differding stated regarding 'for work experience' it needed to state something about the 'holds harmless contract' and asked who pays for Workman's Comp. He offered to get copy to Michael for reference.

Michael suggested with all of the questions involved and the change in language, to table the motion and Gregg Differding withdrew his motion. Michael said this would be postponed for two weeks as the 2nd read would be at DEC on Monday and he would send it out with the suggested language changes.

C. Basic Skills Coordinator Job Description & Selection Process

The Senate entertained a motion to approve the proposed Basic Skills Coordinator Job Description & Selection Process.

M/S/U (Hajj/Nesta) to approve the proposed Basic Skills Coordinator Job Description & Selection Process.

D. Process & Criteria for Approving Individual Professional Development Activities

The Senate entertained a motion to approve the Professional Development Committee's proposed Process & Criteria for approving individual Professional Development Activities.

M/S/U (Differding/Santana) to approve the Professional Development Committee's proposed Process & Criteria for approving individual Professional Development Activities.

Michael stated the original process and criteria and showed proposed changes in text. He said he had also gotten additional feedback and added 'discipline(s) in which the instructor currently teaches' to the text. Michael said it would be posted in the next few days.

E. Spring Plenary Resolutions

The Senate was provided the opportunity to take a formal position on any of the Statewide Academic Senate resolutions for the upcoming Spring 2010 ASCCC Plenary.

M/S/U (Miranda/Hajj) to motion to support 4.03 Degrees for GE Requirements resolution and Michael read the resolve.

M/S/U (Setzer/Monroe) to motion to support 6.01 Opposition to Change of Mission and Michael read the resolve.

M/S/U (Monroe/Differding) to motion to support 10.04 Equivalencies are Allowed and Michael read the resolve.

M/S/U (Setzer/Reed) to motion to support 2.04 Accreditation Options and Michael read the resolve.

M/S/U (Hajj/Differding) to motion to support 8.01 Regarding Counseling and Para-Professionals and Michael read the resolve. Donna Hajj asked that the State Academic Senate prepare a one page briefing document where the role of a para-professional is defined as to who they are and what they were supposed to be able to do.

The meeting was running overtime. M/S/U (Differding/Setzer) moved to add 15 minutes to the meeting.

VI. Information

A. Criteria for Vacated/Interrupted Faculty Positions

A draft of the Criteria for Vacated/Interrupted Faculty Positions, developed by the Academic Master Plan Committee, was presented for discussion.

Michael reminded the Senate that the Senate asked AMP to develop a criteria dealing with exceptions to the faculty hiring list and this information was included in the handout. He then opened the Senate floor for discussion.

Since there was going to be a new President at the College shortly, it was suggested to have new leadership weigh in on this document.

Michael summed up the Senate suggestions as follows:

- The information should be viewed as guidelines instead of rules
- 'Special consideration' language changes should be made to #2 and #5
- To change the title from the word 'criteria' to 'guidelines'
- The draft should go back to committee for consideration

Michael stated he would take it back to the AMP committee members and that it would most likely be returning to the Senate as an Action Item on May 13.

B. Senate Awards Committee

A proposal was presented to establish an Academic Senate Committee charged with overseeing all local and statewide awards. This Information Item was postponed to a future meeting.

C. Accreditation Midterm Report

A draft of the 2010 Accreditation Midterm Report was presented for discussion.

Michael stated that he would be sending it out to the Senate for a first read.

D. Travel Request Process

Discussion continued on the proposed process and criteria for granting travel freeze exemptions.

Michael gave feedback on Senate questions stating it was reviewed annually and it also was reviewed by the Chancellors cabinet. He said that a decision had been made to continue travel freezes. Michael said he would be clarifying the process with the new President and said they could discuss it at the next meeting requesting that any further questions from the Senate be sent to him.

E. Anderson Honor Court

Brad Monroe stated that George and Pat Anderson wished to establish an 'Honor Court' for emeritus faculty member. A brick would be donated for each emeritus and placed in the center square by the Student Center. Brad clarified that this would be retroactive to include all Emeritus awardees from Cuyamaca College.

VII. Announcements/Public Comment

There were no announcements or public comment. The meeting adjourned at 4:05pm.